



City Manager Report

March 2019

CITY MANAGER REPORT

CITY OF KINGMAN - March 2019

The information included in this issue reflects February 2019 submissions. Finance and Municipal Court data reported is for the time period detailed on their individual reports.



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CITY MANAGER REPORT

CITY OF KINGMAN -FEBRUARY 2019

PLANNING & ECONOMIC DEVELOPMENT DEPARTMENT

ECONOMIC DEVELOPMENT

ED staff submitted a request to the Board of Supervisors regarding a roads petition to bring certain roads at the Airport and Industrial Park into the County road improvement system. The item did not pass. Staff is working with Mohave County Economic Development to have this item put back on the agenda for the April meeting. The City received letters of support from Industrial Park companies, and one company is contributing \$10,000 to this project

ED staff submitted a request for a letter of support for an ACA Grant to Mohave County, which was accepted by the Board of Supervisors

The UniSource substation expansion currently underway at the Industrial Park will double the capacity of the park. The project is expected to go online in April 2019

CDBG contract # 102-18— ADA Improvement Phase I—Andy Devine Avenue is 60 % complete

CDBG contract # 108-19—ADA Improvement Phase II—Andy Devine Avenue remains in planning and design. Engineering staff is working on construction documents and design plans. Once the environmental documents have been submitted to the Arizona Department of Housing, they will issue a release of the grant monies and the project will begin

ESP Grant for roadways at the airport will be submitted

Design plans for the Airport Terminal renovation project are ready for bid. An RFP will be issued in the next couple of weeks once an estimate for construction from the architect is received

Additional Activities Completed by Economic Development Staff in February

- Downtown Streetscape Coordination CIP meeting with city staff
- I-40/US 93 West Kingman Agency Stakeholder Kick-Off meeting with City staff, Mohave County and ADOT
- Gary Kellogg and Bennett Bratley addressed the Mohave Republican group and provided updates on progress at the Airport and Industrial Park to members and guests
- Met with the Main Street Group at the Powerhouse
- Attended WWI Monument Fundraiser Kick-Off at Mohave County Courthouse

Economic Development



The UniSource substation expansion is on track to be completed in April. This project will double the capacity at the Industrial Park



The current CDBG project underway is the ADA Improvement project along both sides of Andy Devine Avenue from Hall Street to 5th Street downtown. The improvements include replacing outdated curb cuts at the intersections, new driveway improvements and sidewalk replacement where necessary. New handrails along El Trovatore Hill will also be installed where necessary. This project was awarded to TR Orr Inc. of Kingman in October 2018 and will be completed in April 2019

Tasks completed by Planning & Zoning Staff in February

1	Commercial Building Permit Plan Reviews
34	Residential Building Permits Reviewed and approved
23	Business Licenses Reviewed & Approved
4	Special Event Permits Reviewed & Approved
6	Sign Permits Reviewed & Approved
1	Commercial Site Inspection Visit for Planet Fitness– Final Inspection
21	Submissions from City website were responded to by admin staff
1	Zoning Violation Case site visit
	TRAK-IT PROJECTS:
CUP19-0001	A request from a Mobile Home Park at 2023 Morrow Avenue to allow recreational vehicles as residences within the park
CUP19-0002	Extension of Time of a Conditional Use Permit for a mini-storage complex and modification of original permit to allow a caretaker's residence
SD19-0001	Request to defer street improvements at 2615 Beverly Avenue for MIKID remodel
SD19-0002	Request to defer street improvements for Pierce Street adjacent to Hilltop Motel
PP19-0001	Minor lot split for property on Riata Valley Road
	Extension of Time Request for Pasadena Estates Tract 6049

Additional Activities Completed by Planning & Zoning Staff in February

Selection of Lisa Wise Consultants for the update of the Zoning Ordinance & Sign Code
Follow up with a property owner for a Zoning Violation related to an unpermitted structure
Staff responded to several complaints and questions regarding ordinances
Staff responded to numerous zoning/development inquiries
The Planning & Economic Development Department presented the 2018 Annual Report to members of the Planning & Zoning Commission and provided a luncheon at Garibaldi's Italian Restaurant to thank them for their service on the commission

FEBRUARY MEETINGS

AIRPORT ADVISORY COMMISSION FEBRUARY 11

The Airport Advisory Commission heard reports from Steve Johnston, Airport General Manager, and Bennett Bratley, Economic Development Manager, who delivered a report on the Industrial Park. Commission members discussed the Airport budget, security and landscaping, as well as Airport Lease Terms and Conditions

PLANNING & ZONING COMMISSION MEETING FEBRUARY 12

CUP19-0001: AAA Mobile Home Park

Request for a Conditional Use Permit to allow a certain number of park spaces to be occupied by park model homes.

Planning & Zoning commission members TABLED the request to allow Park Models in the AAA Mobile Home Park and requested that the manager of AAA Mobile Home Park provide an updated site plan, indicating parking for tenants and emergency exits.

ECONOMIC DEVELOPMENT ADVISORY COMMISSION MEETING

The Economic Development Advisory Commission did not meet in February

HISTORIC PRESERVATION COMMISSION

The Historic Preservation Commission did not meet in February

Additional Meetings attended in February

Traffic Safety Committee group meeting

Compensation Committee

KRMC Projects meeting

Safety Committee

Capital Improvement Projects meeting

**CITY OF KINGMAN
ENGINEERING DEPARTMENT
MONTHLY REPORT FOR
FEBRUARY 2019**

The Engineering staff responded to **131** requests for Information on the availability of water and/or sewer to specific properties and the existence of paybacks and assessments relative to those properties.

RIGHT OF WAY ACTIVITIES

49	Permits to work in Public Right-of-way
29	Sewer Connection Permits Inside City Limits (1 due to Failed septic)
4	Sewer Connection Permits Outside City Limits (0 due to 0-Failed septic)
4	Sewer Taps
7	Utility Permits for water meters in the County
29	Utility Permits for water meters in the City
5	Sewer Availability Letters

CAPITAL EXPENDITURES

CONTRACTOR	PROJECT	AMOUNT
Gust Rosenfeld	ENG16-0031	\$34.00
JE Fuller	ENG17-0038	\$12,446.00
Kincheole Construction	03-W-0009	\$32,739.34
Sunrise Engineering	ENG17-0027	\$9,715.00
TR Orr	ENG17-0008	\$185,992.87
Capital Expenditures processed during the month of February		\$240,927.20

CITY MANAGER'S REPORT

Engineering Continued

TRAINING ACTIVITIES

Feb. 7	Engineering Administration attended City website training with IT
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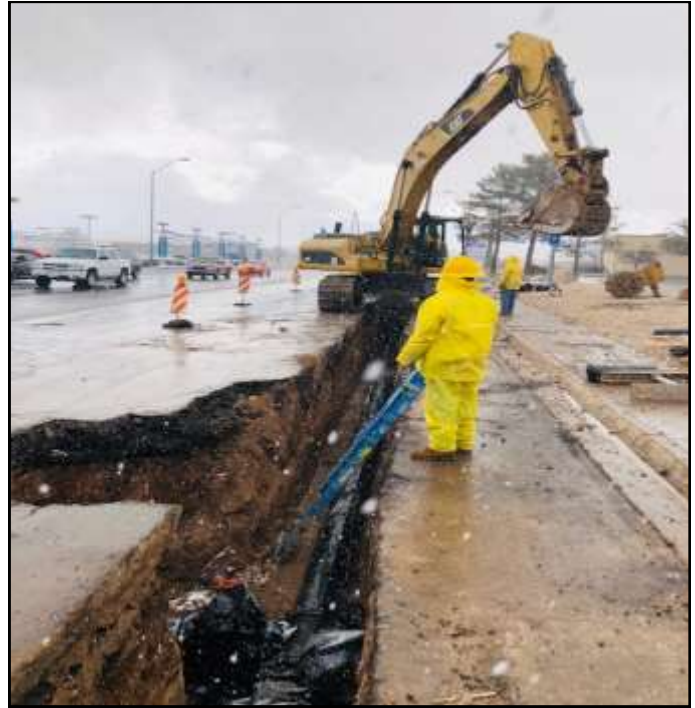
MEETINGS

Feb. 4	ENG15-008 Pre-construction meeting Yavapai Street Improvements
Feb. 6	ENG14-108 Stockton Hill waterline replacement weekly meeting
Feb. 7	Staff Meeting
Feb. 13	ENG14-108 Stockton Hill waterline replacement weekly meeting
Feb. 13	Mag update Trenching & Backfilling round table discussion
Feb. 14	Water rate study meeting
Feb. 19	ENG17-0035 East Kingman Project discussion
Feb. 20	ENG14-108 Stockton Hill waterline replacement weekly meeting
Feb. 20	Water rate study meeting
Feb. 27	ENG14-108 Stockton Hill waterline replacement weekly meeting
Feb. 28	Mag Update roundtable discussion

DESIGN ACTIVITIES

PROJECT	PURPOSE	CONSULTANT	STATUS
ENG16-0025	This project includes the design of Kingman Crossing Boulevard between Southern Avenue and Interstate 40.	AECOM Technical Services for the preparation of project plans and specifications	Project is expected to be complete by Summer 2019
ENG17-0035	This project is for Program manager services for the I-11 East Kingman Connection project.	Matrix Design Group	The project is proceeding with right of way acquisition and ADOT coordination.
ENG17-0027	This project includes the design of water transmission mains to the main tank site.	Sunrise Engineering	The project is approximately 95% designed.

CONSTRUCTION ACTIVITIES UPDATE		
PROJECT	PURPOSE	STATUS
ENG14-084	This contract includes several water and sewer projects at various locations throughout the City.	Work on the design of water lines in the area is ongoing. Installation of various water and sewer projects is ongoing.
ENG14-0108	This project includes the design of water lines in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction began on October 8 and is expected to last until April 2019.
ENG18-0039	This project includes the removal and replacement of asphalt pavement in Stockton Hill Road between Airway Avenue and Gordon Drive	Council approved the construction contract on September 18, 2018. Construction is tentatively planned after installation of the new water mains.
ENG17-0008	This project includes the installation of ADA compliant of concrete sidewalks in Andy Devine Avenue between Hall Street and Fifth Street.	A contract has been awarded to TR Orr, Inc. Construction began on October 2 and is expected to last until April 2019.
ENG15-0048 & ENG16-0031	This project will widen and improve Eastern Street between Pasadena Avenue and Airway Avenue.	The design plans are complete. The budget includes money for acquisition of right of way. Staff is proceeding with right of way acquisition.

CONSTRUCTION PHOTOS**ENG14-0108 Stockton Hill Waterline Replacement**

CONSTRUCTION PHOTOS



Kingman Winter Storm 2019

City Attorney—Carl Cooper

The City Attorney's office oversees victim notification and advocacy for victims rights in criminal cases. Also they provide legal advice and contract review for City departments, drafting and review of City ordinances and codes and prosecution of misdemeanor crimes within the City of Kingman including domestic violence and drunk driving offenses.

To your right is a side-by-side collective comparison of criminal activity between 2018 and 2019.



	February, 2018	February, 2019
Domestic Violence	29	37
DUI	30	13
Theft/Shoplifting	25	16
Criminal Traffic (non DUI)	16	10
Code Enforcement	12	11
Miscellaneous Misdemeanors	75	52
Total Charges	187	139
Number of Files Opened	97	89
Pretrial Conferences	116	113
Change of Pleas	85	85
Status Hearings	22	18
Trials	14	7
Other Court Events	236	203

City Clerk—Sydney Muhle

During the month of January the Clerk's Office assembled City Council agendas and packets for two regular meetings. Minutes were taken and transcribed for meetings held.

All City Council meeting agendas, agenda packets and minutes as well as agendas and minutes for all City of Kingman boards, commissions and subcommittees are available on the City website www.cityofkingman.gov.

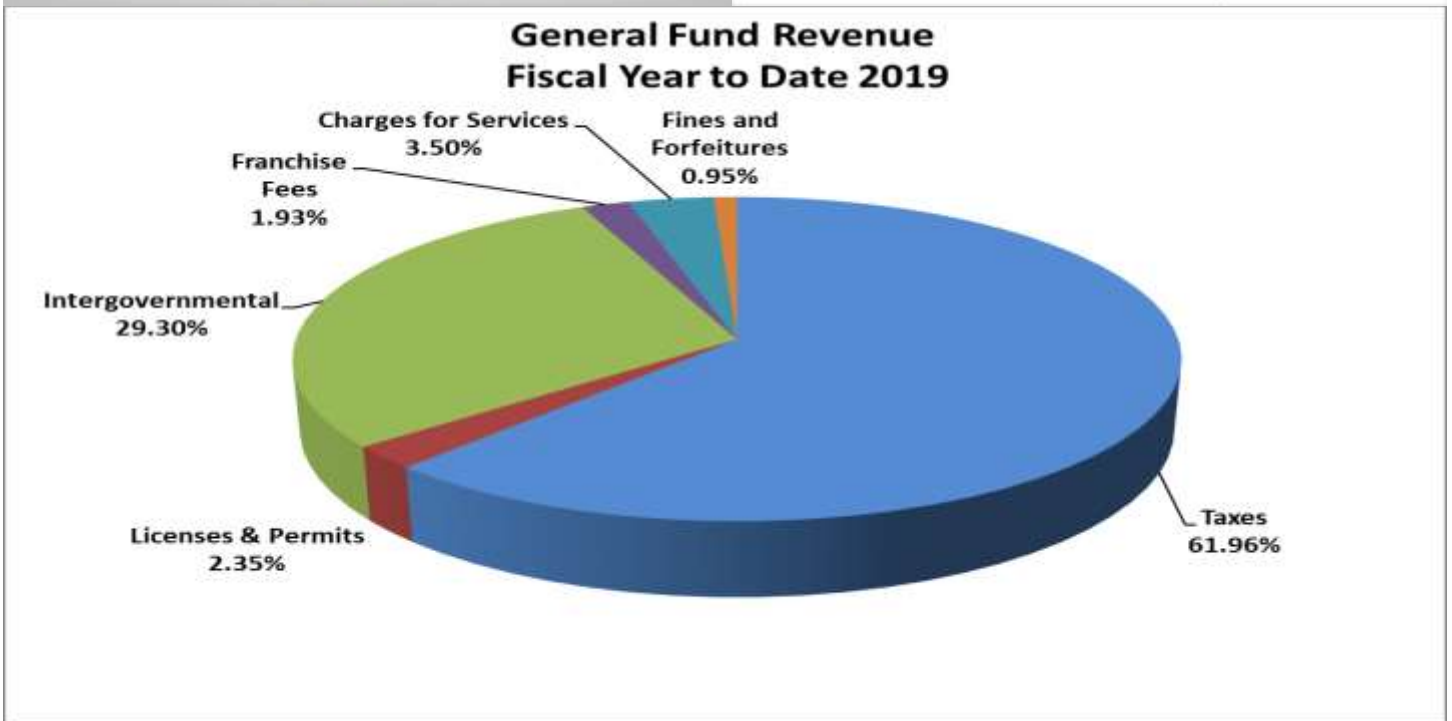
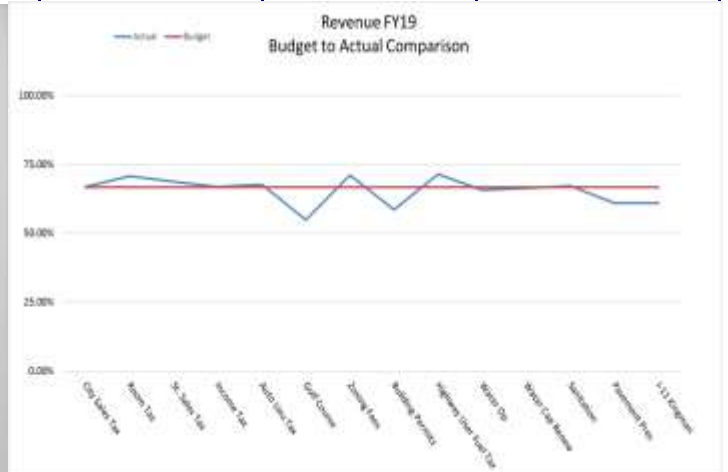
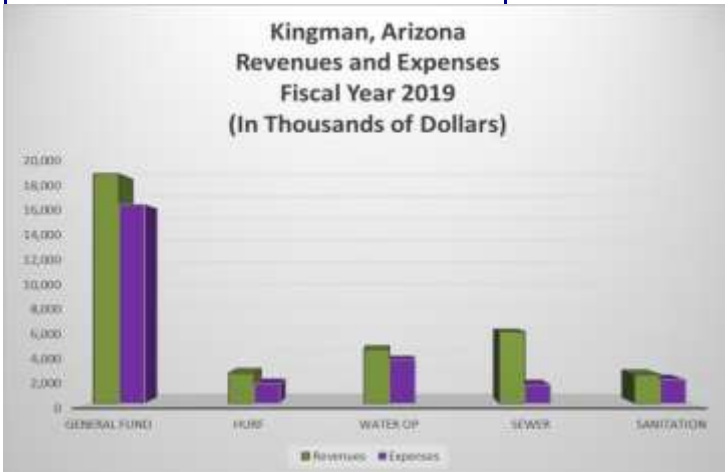
Clerk Activity — February 2019		
	VOLUME	REVENUE
Special Event Permits Issued	3	\$200.00
Public Notary Requests	15	\$64.00
Special Event Vendor Permits	170	\$1870.00
Special Event Liquor License	4	\$200.00
TOTAL REVENUE - December 2018		\$2334.00



Finance—Tina Moline

REVENUE BY SOURCE — FEBRUARY 2019
GENERAL FUND

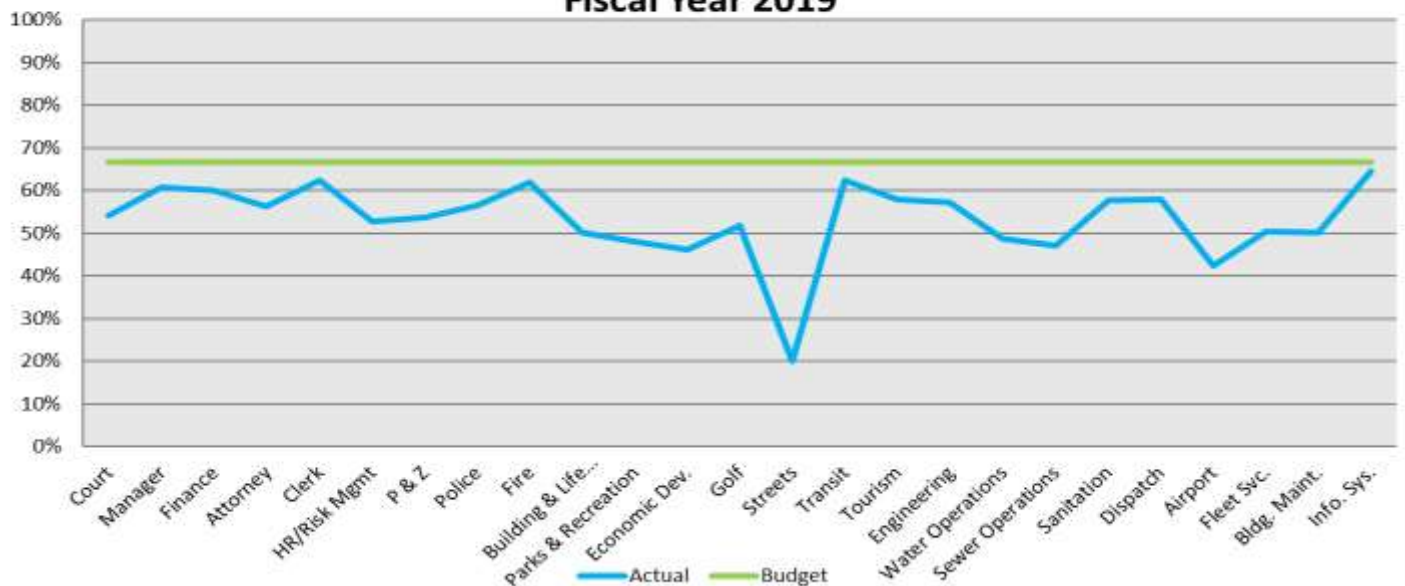
Description	Original Budget	Revenues This Period	Revenues Year-to-Date	Percentage Collected
Taxes	17,688,946	1,359,729	11,830,639	66.88%
Licenses & Permits	742,070	67,898	448,267	60.41%
Intergovernmental	8,191,653	667,676	5,594,705	68.30%
Franchise Fees	693,267	-	369,421	53.29%
Charges for Services	1,180,581	29,514	668,822	56.65%
Fines and Forfeitures	337,408	23,975	181,336	53.74%
Miscellaneous	90,804	1,795	111,184	122.44%
Total Revenues General Fund	28,924,729	2,150,586	19,204,374	66.39%



EXPENDITURES BY DEPARTMENT — FEBRUARY 2019
GENERAL FUND

Description	Revised Budget	Expenditures This Period	Expenditures Year-to-Date	Budget Availability	Available Percentage
Court	1,497,490	70,186	810,514	686,976	45.88%
City Council	166,155	4,703	115,237	50,918	30.64%
Manager	385,106	23,731	233,977	151,129	39.24%
Finance	1,011,985	56,395	659,357	352,628	34.85%
Attorney	834,139	48,895	470,219	363,920	43.63%
City Clerk	375,223	45,985	233,815	141,408	37.69%
Human Res/Risk Mgmt	845,446	34,752	445,735	399,711	47.28%
Planning & Zoning	270,328	15,700	144,886	125,442	46.40%
Police Department	10,684,243	541,729	6,041,489	4,642,754	43.45%
Fire Department	6,834,302	427,743	4,238,577	2,595,725	37.98%
Building & Life Safety	1,153,186	63,138	578,095	575,091	49.87%
Parks & Recreation	4,785,812	262,818	2,350,707	2,435,105	50.88%
Economic Development	685,495	29,728	316,427	369,068	53.84%
Total Expenses	29,528,910	1,625,504	16,639,034	12,889,876	43.65%

Kingman, Arizona
Budget to Actual Expenditures
Fiscal Year 2019



REVENUE BY SOURCE — FEBRUARY 2019

GENERAL FUND

REVENUE SOURCE		7/1/14 Thru 2/28/15	7/1/15 Thru 2/28/16	7/1/16 Thru 2/28/17	7/1/17 Thru 2/29/18	7/1/18 Thru 2/28/19	Percent Change FY18-FY19	Fiscal 2019 BUDGET	FY19 Percent of BUDGET
GENERAL FUND (101)									
Local	*Sales Tax	9,541,910	9,587,199	10,613,702	11,393,792	11,452,013	0.51%	17,153,682	66.76%
	Room Tax	290,315	310,285	342,159	378,733	378,625	-0.03%	535,264	70.74%
State	Sales Tax	1,671,626	1,758,300	1,742,204	1,934,061	1,939,311	0.27%	2,823,480	68.69%
	Income Tax	2,265,203	2,252,922	2,359,624	2,397,012	2,379,362	-0.74%	3,563,625	66.77%
	Auto Lieu Tax	852,666	914,995	1,083,179	1,110,724	1,220,072	9.84%	1,804,548	67.61%
Golf	Green Fees (9 holes)	66,218	62,452	54,598	57,066	56,193	-1.53%	94,362	59.55%
	Green Fees (18 holes)	115,974	100,662	94,398	105,994	91,593	-13.59%	177,574	51.58%
	Annual Golf Fees	69,028	69,252	63,581	65,397	67,166	2.71%	118,082	56.88%
	Cart Rentals	172,963	161,821	148,609	160,171	144,194	-9.97%	272,392	52.94%
	Driving Range Fees	18,897	18,883	14,023	13,766	14,037	1.96%	23,680	59.28%
	Merchandise Sales	-	-	-	-	2,186	-	-	-
	Restaurant and Bar	128,652	115,680	99,958	101,622	92,900	-8.58%	168,803	55.03%
	Subtotal Golf Course	571,732	528,750	475,167	504,017	468,269	-7.09%	854,893	54.78%
Other	Zoning Fees	13,382	15,510	12,990	10,728	10,670	-0.54%	15,000	71.13%
	Building Permits	363,089	365,741	429,530	550,200	355,556	-35.38%	606,427	58.63%
HURF FUND (201)	Rest/Bar Tax	487,241	506,897	551,279	540,140	623,295	15.40%	810,900	76.86%
	Highway User Fuel Tax	1,543,587	1,620,841	1,774,198	1,820,292	1,923,446	5.67%	2,693,982	71.40%
POWERHOUSE TOURISM FUND (215)		-	-	96,100	120,275	168,518	40.11%	228,359	73.80%
PAVEMENT PRESERVATION FUND (316)		-	-	-	529,091	1,942,216	-	3,185,250	60.98%
I-11 E KGMN CONN FUND (317)		-	-	-	529,091	1,942,216	-	3,185,250	60.98%
WATER FUND (501) **		4,406,541	4,480,037	4,495,987	4,630,107	4,548,268	-1.77%	6,928,531	65.65%
WATER CAPITAL RENEWAL FUND (510)**		562,903	569,868	578,198	591,265	591,384	0.02%	892,193	66.28%
WASTEWATER FUND (521)**		5,643,188	5,584,151	5,665,423	5,803,897	6,012,403	3.59%	8,779,622	68.48%
WASTEWATER CAPITAL RENEWAL FUND (530)**		-	76,970	78,926	81,056	84,602	4.37%	120,301	70.33%
SANITATION FUND (541)**		2,258,297	2,294,610	2,336,976	2,373,084	2,425,477	2.21%	3,606,333	67.26%

*General Fund 2.5% local sales tax amount reported includes construction TPT tax that will be transferred to the Capital Projects Fund 304 at fiscal year end.

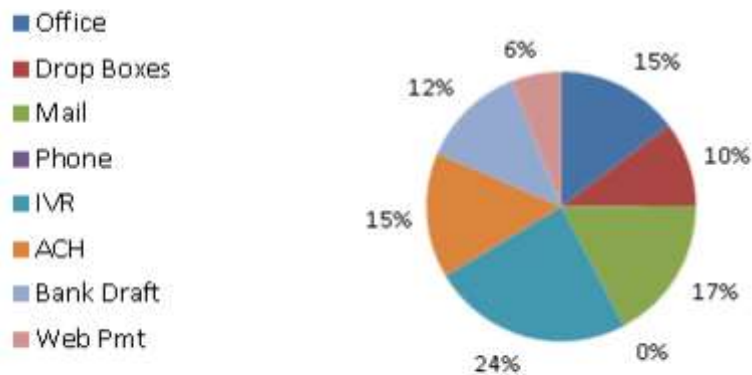
**Due to the implementation of a new utility billing software, November utility bills were delayed. This resulted in a decrease in year-to-date revenues. Utility billing is expected to reach its normal billing frequency by late December/early January, at which time the year-to-date revenues will align with the prior year's reported revenues.

Finance—Tina Moline

City of Kingman – Utility Billing Enhancements

The Utility Billing and Licensing division launched a utility billing online payment portal in November 2018. This portal accepts one-time and recurring credit card and electronic checks as payment methods. It also allows customers to view their utility bills online. In addition to launching an online payment portal, customers now have the option to receive their bills electronically through email. This service can be activated through the online payment portal, <https://selfservice.cityofkingman.gov>, or by contacting a customer service representative. Customers will notice a redesigned utility bill which provides more details about their charges.

City of Kingman - Utilities Bill Payment by Location



CUSTOMER SERVICE STATISTICAL SUMMARY— February 2019

	Sep– 18	Oct– 18	Nov– 18	Dec– 18	Jan– 19	Feb– 19
Phone Calls Answered	2,040	2,336	1,808	2,223	1,827	1,166
IVR - Payments	4,731	5,567	n/a	4,074	5,634	4,746
E-Mail Bill Delivery						283
Web Payments						1,185
Water Service Orders	1,341	1,469	627	836	924	912
Sanitation Service Orders	425	583	262	246	556	118
Sewer Service Orders	0	2	2	0	0	1
Number of Total Payments Processed	16,690	18,640	n/a	16,866	16,805	19,680
Number of Sanitation Customers	12,204	12,253	n/a	12,201	12,298	12,264
Number of Sewer Customers	10,698	10,751	n/a	10,813	10,891	10,859
Number of Water Customers	20,309	20,373	n/a	20,334	20,457	20,372

LICENSING STATISTICAL SUMMARY— February 2019	
New Business Licenses Issued	42
License Renewals Completed (Business & Animal Licenses)	192
License Renewals Generated (Business & Animal Licenses) for April 2019	243

Payment Options Available:

Mail or Drop Box—Please write account number on Check or Money Orders and include the payment coupon from the top of the bill. Make payable to City of Kingman.

Courtesy Drop Box locations are:

City of Kingman - 310 N 4th Street

Unisource - 2498 Airway Avenue

Credit Cards—The City of Kingman accepts Visa, Master Card, Discover and American Express. Payment by credit card can be made by IVR phone or in the office.

Bank Drafting—Automatic Bank Drafting

Once you have established bank drafting you will continue to receive your bill in the mail, but it will be paid automatically on the date listed on your statement from your bank account. Please contact our office to setup automatic bank drafting. Forms can also be found on our website at: http://www.cityofkingman.gov/pages/depts/finance/ub_forms.asp

Online payments with Citizen Self Serve



Kingman Fire Department

Fire Chief—Jake Rhoades

This report is designed to be comprehensive of performance and provide a realistic snapshot of service delivery as well as the ability to provide information that is more readily analyzed in comparison to timeframes, locations, and other pertinent comparisons. The foundation of the Kingman Fire Department is service delivery and the **leadership of the organization is "committed" to ensuring that the service level of both proactive and reactive services is continuously improving and innovative in process implementation and service delivery.** This report identifies distinguishable data in each division of the department allowing for a comprehensive look at the organization regardless of area of interest as obviously one division reflects the others as well as the organization as a whole.

The department completed the promotional process for the position of BC-Emergency Medical Services. Rink Gordon was successful in the process and will assume the role on March 19. This will trigger promotional examinations for Captain, Engineer and Firefighter. There are actually two spots for firefighter with the departure of Firefighter Daniel Crowe who accepted a position on the Department of Defense base as a civilian firefighter in Barstow. Additionally, the 911 Communications Center experienced a resignation from a telecommunicator who is going to school to be an airline pilot. Although we are very happy for him and his future, this brings the number of vacancies in the Center to five, one-third of the workforce. Hiring processes are underway to correct; however, turnover and military leave are putting a strain on service levels and personnel.

The month of February included response to 613 incidents, which brings the annual total for 2019 to 1248. This is consistent with monthly responses but demonstrates a 5% increase from February 2018. Additionally, AMR responded to 115 calls for the month bringing the total to 222 calls in which they were the primary responding agencies do to the call type and the non-life-threatening nature of the incident. Squad 2 continues to be a very strong concept in response profile for the department as it responded to 52 calls for the month of February. This unit is in service from 7 AM to 7 PM as we have extended the hours that were originally established to allow for better coverage and staffing opportunities. The daily staffing of the rapid response vehicle has been altered it over time constraints mandating the use of part-time firefighters and daily staffing to address the ability to establish unit. Low acuity or alpha level calls continue to be handled by AMR which combines all factors to increase the total number of incidents constituting a response by Kingman fire department, or the big red trucks, allowing the department to maintain a level of service for concurrent calls, eliminating the need for district to district response and exaggerated travel times. The level of calls that the squad handles in any given day is a testament to the concept and the change in service delivery that must be increased within the City to ensure the level of service to the community.

District 23 accounted for 211 emergency calls while District 22 accounted for 226 calls while Engine 231 responded to 25% of calls and Engine 221 responded to 22% of calls. Although the predictability of call types, location, and time of occurrence, the use of data to establish level of service continues to provide valuable information for the department. Dispatch times were 91% for the month as Turnout times were very similar between 91%. In comparison, travel times range from 39% across all three shifts and demonstrate the need for location of resources to address call frequency and concurrency across the city as the total response time or effective response force was over 73%.

Total Calls for Month: 613 YTD: 1248 AMR Calls : 115 YTD: 222 Squad 2 Calls for Month: 52 July 1, 2018 to date: 264

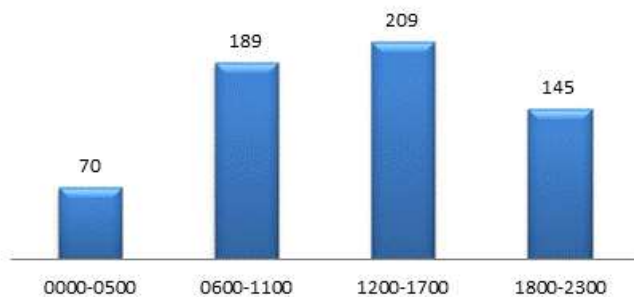
DIRECT RESPONSES—MONTH			
DISTRICT	Feb 2019	% of MO Total	YEAR-TO-DATE
District 21	85	14%	163
District 22	226	37%	456
District 23	211	34%	439
District 24	69	11%	155
District 25	14	2%	22
Out of District	8	1%	13
Total Responses	613	49%	1248

TRAINING HOURS		
TYPE	Feb 2019	YEAR-TO-DATE
Administration	53	110
Career Development	343	929
Daily Training	1224	2574
EMS Training	11	71
Fire Training	479	819
HazMat Training	-	-
Rescue Training	-	25
Physical Fitness	-	-
Total	2110	4528

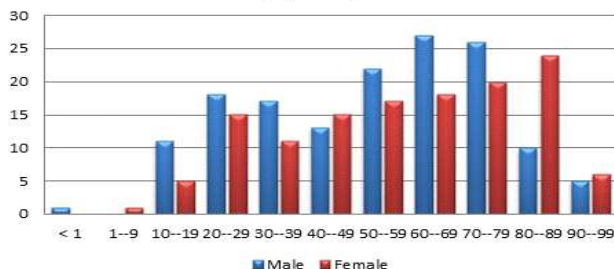
INCIDENT BREAKDOWN				
TYPE	Feb 2019	YEAR-TO-DATE		
Residential Structure Fire	2	7		
Commercial Structure Fire	2	4		
Other Structure Fire	-	-		
Vehicle Fire	4	7		
Brush Fire	1	6		
Dumpster Fire	4	6		
Other Fires	70	134		
Total Fires	83	164		
EMS Response	524	1067		
False Alarm Response	-	-		
Mutual Aid Given	17	26		
Hazardous Condition Response	4	13		
Other Response/Admin	2	4		
INCIDENTS BY FIRE STATION				
Station No	EMS	Feb 2019	EMS %	All YTD
Station 21	61	67	13%	144
Station 22	165	202	40%	386
Station 23	119	158	32%	309
Station 24	61	76	15%	150
Other/Admin	110	132	21%	259

District Responses Current Month	EMS Incidents	%	EMS Year to Date
District 21	67	13%	134
District 22	205	39%	406
District 23	176	34%	375
District 24	58	11%	126
District 25	13	2%	19
Out of District	5	1%	6
TOTAL	524	85%	1067

Incidents by Time Block



Patients by Age Group and Gender



Performance by Shift Current Month	Incidents	Dispatch Time
Shift 1 - Days	232	0:36
Shift 2 - Nights	232	0:31
Shift 3 - Days	290	0:41
Shift 4 - Nights	226	0:35
Wed 1-3	94	0:39
Wed 2-4	70	0:34
TOTAL	1144	0:37

Communications Center Performance	Benchmark	Baseline	Compliance %
9-1-1 Call Answering	0:10	0:10	97%
Dispatch Time	1:30	1:28	91%

Dispatch Calls for Service Current Month	2019	2018	Variance Y to Y	% Change
Police	2486	2952	-476	↓19%
EMS	1011	170	+841	↑83%
Fire	190	953	-763	↓80%
HAZMAT	9	13	-4	↓44%
Tech Rescue	-	-	-	-
Other	2	-	2	↑100%
TOTAL	3698	4098	-400	↓11%

Total Value	\$ Saved	\$ Loss	% Saved	% Lost
Structure Fires	\$0.00	\$0.00	-	-
Vehicle Fires	\$59,000.00	\$5,500.00	91%	9%
Other	\$1,000.00	\$425.00	30%	70%
TOTAL	\$60,000.00	\$5,925.00	90%	10%

Performance by Shift	Incidents	Dispatch Time		Turnout		Travel		Total Response	
A-Shift	222	1:14	96%	0:55	93%	7:20	40%	9:20	76%
B-Shift	192	1:22	93%	0:59	90%	7:12	42%	10:00	74%
C-Shift	199	1:09	95%	0:59	91%	7:07	34%	9:20	70%

EMS by Risk	Type	Incidents	Dispatch Time		Turnout		Travel		Total Response	
High	Charlie, Delta & Echo	266	1:14	94%	0:57	92%	7:29	46%	9:51	76%
Moderate	Bravo	119	1:09	95%	0:59	93%	7:47	28%	10:42	63%
Low	Alpha, Omega & Public Assist	139	1:09	94%	0:51	96%	8:31	50%	12:50	62%

FIRE by Risk	Type	Incidents	Dispatch Time		Turnout		Travel		Total Response	
High	Commercial & Residential Structure	5	1:26	100%	1:33	20%	4:54	50%	7:51	100%
Moderate	Commercial Vehicle	2	1:45	50%	0:49	100%	7:01	0%	9:12	100%
Low	Dumpster, Passenger Vehicle, Brush & Other	76	1:32	89%	0:52	95%	8:57	30%	11:04	63%

Agency	2019 YTD	% YTD	Police	EMS	Fire	HAZMAT	Tech Rescue	TOTAL
Kingman Police	2486	68.8%	2486	-	-	-	-	2486
Kingman Fire	1248	15.9%	-	524	83	4	2	613
No. AZ Consolidated Fire	650	8.3%	-	271	50	3	-	324
Golden Valley Fire	360	4.6%	-	138	33	2	-	173
Lake Mohave Ranchos	132	1.75%	-	51	10	-	-	61
Pinion Pine Fire	52	0.7%	-	23	13	-	-	36
Pine Lake Fire	9	0.1%	-	4	1	-	-	5
Total Calls Dispatched	7854	100%	2486	1011	190	9	2	3698

The Building & Life Safety Division had a busy month in terms of activity as they spent the month performing building safety inspections plan reviews; residential, commercial, and other. There were 41 new residential plan permits with a valuation of \$3,612,915.62 while there were no new commercial permits.. This brought the total permits for the month to 55.

Community Risk Reduction was able to provide 8 new car seat and conducted 6 car seat inspections to ensure the proper use of the seats. CRR reached approximately 231 citizens with teaching Hands Only CPR or CPR certifications. CRR held 13 Public Education classes reaching about 390 students on various topics to include the science behind fire and CPR. We attended and assisted with 6 public education and outreach events with approximately 200 people present. We responded to 2 Smoke Alarm Maintenance calls assisting elderly citizens with maintaining their smoke alarms. CRR conducted 2 tours at Station 21 and the Communication Center for Lee Williams High School's Fire Science Program and also installed 2 new Knox Boxes. Community Risk Reduction also assisted with annual Fire Inspections throughout the month.

Commercial – New / Under Review Permit

Mohave County Courthouse 401 Spring Street

Tuff Shed, Inc. 4325 Stockton Hill Road

Staybridge Suites 3443 Hotel Way

Commercial Permits Ready to Issue:

Black Bear Diner 946 Beale Street

Commercial Permits Issued/Under Construction:

One Hour Air Conditioning 2604 Hualapai Mountain Road

Kokopelli TI Surgical Center 2501 Stockton Hill Rd STE109

Canada Mart 210 W Andy Devine Avenue

Gas N Grub Hay Barn 4549 N Stockton Hill Road

Dairy Queen 3152 Stockton Hill Road

Desert King International 550 Topeka Street

Starbucks 3765 Stockton Hill Road

Commercial Permits Closed-Out:

Planet Fitness 3911 Stockton Hill Road

Menchie's 3535 Stockton Hill Road

BUILDING & LIFE SAFETY ACTIVITIES		
ACTIVITY	FEB 2019	YEAR-TO-DATE
New Commercial Plan Review	0	0
Other Commercial Reviews	7	22
New Residential Plan Review	41	52
Other Residential Plan Reviews	17	36
Sign Review	4	5
Special Event Permits	6	14
Other Reviews	-	3
Building Safety Inspections	317	763
Business License Bldg. Inspections	54	65
Fire Safety Inspections	130	227
Fire Safety Violations	111	172
Knox Box	2	6
Public Education	13	28
Public Outreach	6	13
Station Tours	2	4
Smoke Alarm Maintenance	2	13
Smoke Alarm New Install	-	18
Child Safety Seat Checks	6	9
Hydrant Activity (all)	-	-
Explorer Training	-	-
Total	718	1450

NEW RESIDENTIAL PERMITS ISSUED BY MONTH

MONTH	2019	2019 Valuation	2018	2018 Valuation
January	12	\$2,098,437.12	25	\$4,150,990.26
February	24	\$3,612,915.62	31	\$4,632,639.58
March			19	\$3,265,851.47
April			31	\$5,154,348.09
May			35	\$5,931,017.54
June			29	\$4,754,471.61
July			23	\$3,812,373.62
August			15	\$2,613,249.29
September			25	\$3,986,705.39
October			12	\$2,146,465.83
November			15	\$2,350,177.23
December			16	\$3,036,520.84

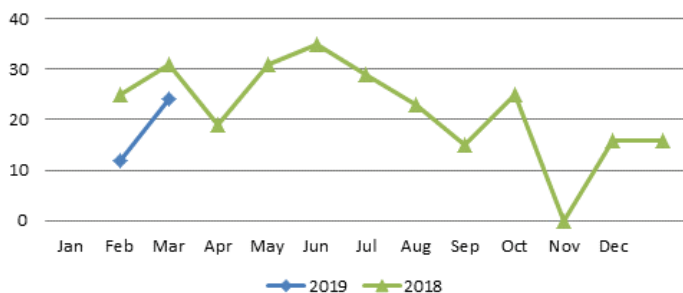
NEW COMMERCIAL PERMITS ISSUED BY MONTH

MONTH	2019	2019 Valuation	2018	2018 Valuation
January	2	\$785,939.70	1	\$713,552.00
February	0	\$0.00	1	\$508,128.64
March			0	\$0.00
April			0	\$0.00
May			2	\$222,108.54
June			1	\$45,337.05
July			2	\$1,619,062.14
August			1	\$2,628,360.00
September			0	\$0.00
October			0	\$0.00
November			0	\$0.00
December			0	\$0.00

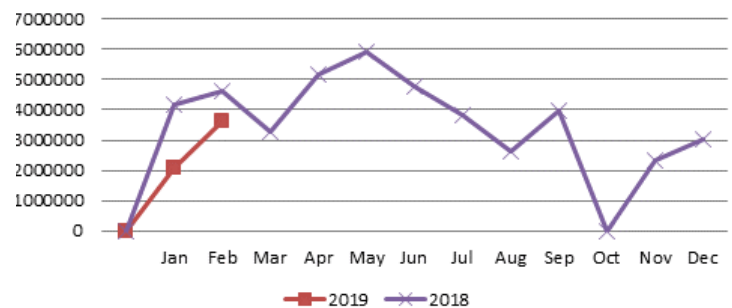
TOTAL PERMITS ISSUED BY MONTH

Month	2019 Total Permits	2018 Total Permits
January	50	78
February	55	65
March		65
April		63
May		81
June		67
July		72
August		42
September		53
October		49
November		44
December		50

New Single Family Residential Permits



New SFR Permit Value



IT—JOE CLOS

February 2019

www.cityofkingman.gov

Visits

20,316

% of Total: 100.00% (20,316)



Unique Visitors

14,170

% of Total: 100.00% (14,170)



Pageviews

54,706

% of Total: 100.00% (54,706)



Daily Visits

● Sessions



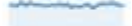
Popular Pages

Destination Page	Pageviews	Unique Pageviews
/	11,820	9,686
/?splash=https://www.governmentjobs.com/careers/cityofkingman&__isexternal=true	2,459	1,857
/government/departments/finance/utility-billing/utility-payment-options	2,449	1,898
/?splash=https://selfservice.cityofkingman.gov/&__isexternal=true	1,774	1,338
/government/departments/police-department	1,467	1,107
/business/airport-authority	1,458	1,234
/residents/city-news	1,156	789
/government/departments/finance/utility-billing	1,116	863
/government/departments/parks-and-recreation	979	749
/government/agendas-minutes	776	612

Average Pages per Visit

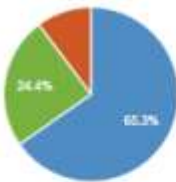
2.69

Avg for View: 2.69 (0.00%)



Traffic Source

■ organic ■ direct ■ referral



Type of Visitors

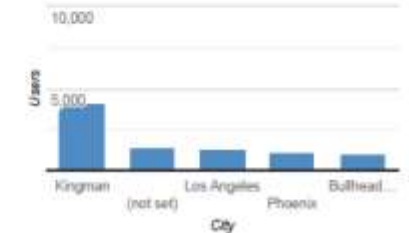
■ New Visitor ■ Returning Visitor



Visits by Device

Device Category	Sessions	Bounce Rate
desktop	10,076	36.91%
mobile	8,905	53.09%
tablet	1,335	43.60%

Your biggest traffic comes from



Country/Territory

Country	Sessions
United States	19,734
Canada	91
India	85
Germany	56
United Kingdom	47
Philippines	28
China	24
Switzerland	21
Australia	18
France	17





Kingman Police Department-Chief Robert J. DeVries



DATES TO REMEMBER

- February 28th—Officer Stacey Mayo's Retirement Luncheon
KPD

Calls for service and Officer initiated activity numbered 2,535 in the month of February marking a 15.24% decrease in comparison to 2018. Written reports are down 16.62% since February 2018 and officer initiated activity is down 45.28% in comparison to the year prior.

February Activity



A memorial service for our VIP Wayne Harden was held on February 9th at the Eagles Lodge.

Wayne was one of the original VIP's providing many years of volunteer service to the department and community.



The KPD recruiting team held an orientation meeting on February 12th for those individuals interested in applying for police officer. Three people attended the informational session. Another orientation meeting

will be held in March ahead of the April 2nd—4th testing period.



Staff presented at the Arizona State University Behavioral

Health and Public Safety Conference on February 14th. The Kingman Harm Reduction Program was highlighted as the only syringe access program that is operational and obtaining success in rural Arizona.



The department along with KFD and Public Works were put to the test on February 21st with a record setting snow storm that hit the city. The team worked together to assist our residents and the traveling public who were caught up in the storm.



Officer Stacey Mayo retired



after 25 years of service to the department and community. Friends, family and co-workers gathered to recognize and thank her for her years of service to the community.

Staff Update



Officer Dustin Dobbyn resigned effective February 25th. He is joining MCSO as a deputy.

February Highlights

** Armed Robbery Victim Has Died **

The 80 year old woman injured during the Armed Robbery on January 23rd, has died as a result of injuries she received. She died on February 25th, while at Sunrise Medical Center in Las Vegas. The suspect, **Joseph Franklin-Martinez Berryhill**, 34 of Phoenix, is currently being held in Las Vegas at the Clark County Jail on felony charges related to Fraud, Burglary and Narcotic Offenses in NV and a Fugitive from Justice hold regarding assorted AZ charges. Kingman Police Detectives will now seek an additional charge of Murder. Berryhill is also a suspect in a homicide and multiple armed robberies in the Phoenix area, beginning in November 2018. 5 hours after committing the armed robbery in Kingman Berryhill is alleged to have committed an armed robbery in Needles, Ca, which is being investigated by the San Bernardino Sheriff's Office. Five days later (January 28th) Berryhill was arrested by the Henderson (NV) Police Department for assorted crimes related to Fraud, Burglary and Narcotics. During this time Henderson Police investigators located evidence connecting Berryhill to the Kingman robbery. Kingman Detectives are working closely with Henderson Police, Phoenix Police, Maricopa County Sheriff's Office and the San Bernardino County Sheriff's Office. Charging and extradition details are being coordinated.



Original Press Release from Jennifer Sochocki on January 30th, 2019****Armed Robbery Investigation Update****

On January 28, 2019, Kingman Detectives received information from San Bernardino County Sheriff's Department that a male suspect had been captured in Henderson, Nevada that may be related to the armed robbery that occurred in Kingman five days earlier.

On January 23rd at approximately 7:05 p.m. the Kingman Police Department investigated an armed robbery that had occurred in the 3900 block of Stockton Hill Road. The investigation revealed that an unknown suspect attacked an 80year old female that resulted in serious injuries and stole her purse. Witnesses reported seeing the attacker strike the victim in the face with a gun when she refused to give up her purse.



It was later learned that the suspect, now identified as **Joseph Berryhill**, 34 of Phoenix, had committed a similar robbery in Needles, California just hours after the incident in Kingman.

Berryhill was captured in Henderson, Nevada on charges of burglary. He was found to be in possession of the Kingman victim's identification cards as well as identification from the victim in Needles.

Kingman Detectives traveled to Henderson on January 29th where they interviewed Berryhill and obtained a confession to his involvement in the crime. Berryhill remains in the custody of Henderson authorities and charges are pending from his involvement in the Kingman armed robbery. The victim remains in Sunrise Medical Center in Las Vegas in serious condition.

Original press release from Rusty Cooper on January 24th, 2019 is below:

**** Armed Robbery ****

The Kingman Police Department is investigating an armed robbery that resulted in the serious injury of an 80 year old Kingman woman. The robbery occurred on Wednesday, January 23rd, at about 7:05pm, in the parking lot of a business in the 3900blk. of N. Stockton Hill Rd. The victim was transported to Kingman Regional Medical Center before being flown to Sunrise Medical Center in Las Vegas in serious condition. The victim received her injuries when the suspect is alleged to have struck her in the face while stealing her purse.

**** Drug Offense ****

On Sunday, February 3rd, at about 8:40am, Kingman Police arrested **Alvin Rochelle Mitchell**, 31 of Seattle, and **Yorel Deshawn Kibble**, 28 of Houston, on felony charges of Possession of Marijuana, Possession of Marijuana for Sale, Transportation of Marijuana and Possession of Drug Paraphernalia. Mitchell was the driver of a vehicle stopped in the 1200blk of Beale St. for a traffic offense. Officers located about 4lbs of marijuana packaged individually. Both were ultimately arrested and booked into the Mohave County Adult Detention Facility.

**** Dangerous Drugs Arrest ****

On Monday, February 4th, at about 11:15am, Kingman Police arrested **Peter Melendez**, 24 of San Pedro, CA, on felony charges of Possession of Dangerous Drugs, Possession of Drug Paraphernalia and misdemeanor Criminal Damage. Officers had responded to a disturbance at a motel in the 1700blk of Beverly Ave., where it was reported that an occupant of the motel was being disruptive and causing a disturbance. Officer arrived to contacted Melendez who displayed signs of drug impairment. Officers found that Melendez had caused significant damage to the motel room. Officers also located methamphetamine and the associated drug paraphernalia. Melendez was arrested and booked into the Mohave County Adult Detention Facility.

**** Teens arrested - dangerous drugs ****

On Wednesday, February 13th, at 10:50pm, Kingman Police arrested two 17 year old Kingman boys for assorted drug offenses. The 17 year old passenger was arrested on felony charges of Possession of Dangerous Drugs, Possession of Marijuana and Possession of Drug Paraphernalia, a felony warrant out of MCSO for a previous narcotics offense and had been reported as a Runaway/Missing. The 17 year old driver was arrested on felony charges of Possession of Marijuana and Possession of Drug Paraphernalia.

Officers responded to a suspicious vehicle in the 3500blk of Prospector St. Officers arrived and immediately noticed the smell of burning marijuana. The passenger was found to be in possession of ecstasy, marijuana and the associated drug paraphernalia. The driver was found to be in possession of marijuana and the associated drug paraphernalia. The passenger was booked into the Mohave County Juvenile Detention Center, while the driver was released to a guardian. The vehicle was impounded.

**** Weapons Disorderly Conduct Stops Traffic ****

On Tuesday, February 19th, at about 5:00pm, Kingman Police arrested two 17 year old Kingman boys. One 17 year old was charged with felony Disorderly Conduct, while the second 17 year old was charged with felony Disorderly Conduct, Possession of Marijuana and Possession of Drug Paraphernalia. Officers were responding to a disturbance at a residence in the 2700blk of Louise Ave. where it was reported that two male subjects in a Dodge Charger had attempted to initiate a fight with people at the home and allegedly brandished a firearm during the disturbance. A responding officer located the vehicle in the area of Hualapai Mountain Rd. where it appeared that the vehicle was attempting to flee. The vehicle was stopped on Hualapai Mountain Rd. where traffic was stopped, while officers conducted a high risk stop. Both subjects were removed from the vehicle and detained. The investigation revealed that both had instigate the confrontation. Several realistic pellet guns were located inside the vehicle, along with marijuana and the associated drug paraphernalia. Both were ultimately released to their parents with charges filed via juvenile referral. Traffic was stopped for about 10 minutes.



**** Man Sleeping in Dumpster Is Dumped into Sanitation Truck ****

On Monday, February 18th, at about 5:50am, a 23 year old Kingman area homeless man was in advertently dumped into a City of Kingman sanitation truck. The alert sanitation driver noticed the man flailing his arms and yelling, while inside the sanitation truck. Emergency medical and police personnel were immediately called. The male subject received minor abrasions. He was transported to Kingman Regional Medical Center for evaluation and treatment. It was learned that he had been sleeping inside the dumpster to escape the cold and snow.

**** KPD Activity for Thursday's "SNOWMAGEDDON" event ****



The Kingman Police Department responded to only four (4) traffic crashes (non-injury) on Thursday, February 21st. Officers handled numerous motorist assist related calls. Most of City emergency service efforts were used for clearing and treating roadways, placing barricades and directing traffic coming off of I-40 during highway closures. The hundreds of semi-trucks that entered onto City streets looking for parking caused added congestion. City of Kingman Public Works, Kingman Fire Department, Kingman Police Department and many good Samaritans all worked together to mitigate the hazards caused by the storm.

No road closures were reported over the night time hours. We are expecting that the freezing temps on Friday will create extremely hazardous road conditions. Drivers are urged to use extreme caution if they must drive. Allow for extra time and exercise caution on the roadways.



**** KPD 2018 Annual Report Available ****

Kingman Police Department's 2018 Annual Report is completed and is available to the public by going to www.kingmanpolice.com and clicking on "Reports and Downloads" and selecting "Annual Report for 2018".



STATISTICAL SUMMARY—February		
	MONTH	Year-to-Date
Adult Arrests	139	291
Juvenile Arrests	35	55
911 Calls	1,957	4,205
Police Incidents	2,535	5,468
Police Cases	383	708
Last DR# Pulled	2019-005469	

*Honor
Integrity
Courage*



MONTHLY FINANCIAL REPORT			
KINGMAN MUNICIPAL COURT #0841		FEB 2019	
CITY REVENUE		Criminal Justice Enhancement Fund—47%	7280.82
Abatement Fund	0.00	Child Passenger Restraint	0.00
Address Confidentiality Fund	3.73	DNA Surcharge—3%	926.64
Attorney's Fees	1515.35	Drug Enhancement Acct (Fine)	1449.52
Bond Forfeiture	0.00	DUI Abatement Fund—\$250	500.00
Copy Fees	14.88	Extra DUI Assessment	0.00
Court Costs	0.00	Domestic Violence Services Fund—\$50	59.03
Defensive Driving Diversion Fee-Local	3000.00	Fill the Gap—7%	1095.29
Fines	10980.92	AZ Highways Fund	0.00
Jail Costs	4440.51	JCEF Surcharge—15%	52.83
Jury Fees	0.00	Medical Services Enhancement Fund	2038.79
Miscellaneous Fees	184.94	2011 Additional Assessment—\$8	839.65
Overpayment Forfeiture	0.00	Probation Surcharge—\$5	0.02
Suspension Fee	1422.73	Prison Construction and Operations Fund	4390.03
Warrant Fee	3207.83	Public Safety Equipment Fund	4513.34
Total City Revenue	24770.89	Peace Off Train	64.00
Local JCEF TPF Acct	394.97	ZVRF Victim	89.91
Court Enhancement Fund	1105.00	Victim Comp Fund	54.09
STATE REVENUE		Technical Registration Fund	17.53
Probation Surcharge—\$10	1.42	State's JCEF TPF Acct	691.08
Probation Surcharge—\$20	2131.96	Victim's Rights Enforce Assess Fund	197.82
Address Confidentiality Fund	70.73	FARE Special Collection Fund	461.10
Arson Detection Reward Fund	.00	FARE Delinquent Fee	1207.24
Clean Election Fund—10%	1547.51	Total State Revenue	33830.35

SUMMARY OVERVIEW — FEB-2019					
BOND SUMMARY		RESTITUTION SUMMARY		ADULT PROBATION FEE SUMMARY	
Prior Balance	15355.80	Prior Balance	1290.54	Prior Balance	1601.61
Bonds Posted	8476.39	Payments made	1328.98	Payments made	1520.66
Bonds Forfeited	2135.99	Checks written	1619.52	Checks written	1601.61
Bonds Refunded	7000.00	Balance in Restitution	1000.00	Balance in Adult Prob Fees	1520.66
Balance in Bonds	14696.20				
REIMBURSEMENT			Cases Terminated	New Cases	Juveniles
Prior Balance	464.30	Civil Traffic	91	57	0
Payments made	50.00	Criminal Traffic	44	20	0
Checks written	190.00	Criminal Misdemeanor	83	108	03
Balance in Reimbursement	324.30	Total	218	185	3
Total Revenue	183148.66	Domestic Violence Cases	12		
Mohave County Jail Costs	17574.38				
LAPEZ County Jail Costs					

MUNICIPAL COURT MONTHLY STATISTICAL REPORT FEB19

CRIMINAL TRAFFIC

	D.U.I.	SERIOUS VIOLATIONS	ALL OTHER VIOLATIONS	TOTAL
Pending First of Month	156	9	219	384
Filed	14	1	5	20
Transferred In	0	0	0	0
SUBTOTAL	170	10	224	404
Transferred Out	0	0	0	0
Other Terminations	24	4	16	44
TOTAL TERMINATIONS	24	4	16	44
Pending End of Month	146	6	208	360

TRAFFIC FAILURE TO APPEAR

Pending First of Month	Filed	Sub Total	Terminations	Pending EOM
110		110	1	109
Criminal Traffic/FTA Trials	0	Criminal Traffic/FTA Jury Trials		1

CIVIL TRAFFIC

Pending First of Month	Filed	Sub Total	Default Judgement	Other Term
308	57	0	12	79
Total Terminations	91	Pending End of Month		274
Civil Traffic Hearings Held in MONTH				4

MISDEMEANOR

	Misd Non Traffic	Failure to Appear Non-Traffic	TOTAL
Pending First of Month	1429	208	1637
Filed	103	5	108
Transferred In	0	0	0
SUBTOTAL	1532	213	1745
Transferred Out	0	0	0
Other Terminations	79	4	83
TOTAL TERMINATIONS	79	4	83
Pending End of Month	1453	209	1662

Misdemeanor FTA Court Trials

0

Misdemeanor FTA Jury Trials Held

0

Misdemeanor/Criminal Traffic Initial Appearances

23

DOMESTIC VIOLENCE/HARASSMENT PETITIONS

	Filed	Issued	Denied	TOTAL TERM
Domestic Violence	4	2	1	3
Harassment	0	0	0	0

HEARINGS HELD TO REVOKE/MODIFY ORDER OF PROTECTION/INJUNCTION AGAINST HARASSMENT

Order of Protection	0	Injunction Against Harassment	0	
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SPECIAL PROCEEDINGS/ACTIVITIES

Juvenile Hearings Held	3	Search Warrants Issued	0	
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WARRANTS OUTSTANDING

Traffic Warrants Outstanding		Criminal Warrants 1040		
D.U.I.	124	MISDEMEANOR TOTAL		
Serious Violations	19			
All Other Violations	179			
TRAFFIC TOTAL	322			

Parks and Recreation Department—Mike Meersman

Recreation Division

Our winter/spring season of classes and activities are moving along strong. Our new Tatting class did not reach the number of registrations for the first session in January but did for the second session beginning this month. The new Adult Cuisine classes has been a hit with the first session being sold out and the second session almost full!



Fitness & Dance: Dance classes continue to move through their season in preparing for the Dance Recital in May. Classes were cancelled the week of the storm and will not be made up

Child Supervision Programs: Staff are in the process of preparing for the Summer Fun Daze Day camp. Summer applicants have been interviewed and the summer lunch program is under review for the Vantastic Program. It appears KUSD will not provide lunches this summer for the Day Camp at Palo Christi.

Trip & Tours: The Department is set for the trip to Phoenix on March 23 & 24 which include Cirque de Soleil with Berleen's Dinner Show, and a Lake Pleasant Boat Cruise. The trip set to Utah for Tuacahn Amphitheater, River Rafting & Train, and to Zion National Park on June 28-30 for 3 days and 2 nights has 26 registered with 22 openings remaining. Out trips are open to everyone but highly attended by the senior clientele. Many have expressed their thanks as they would not be able to afford to do the trips without our assistance. Any trip recommendations or questions can be submitted to Recreation Coordinator, Beth Matthews at 692-3109.

Sports: Men's Basketball League continues to take place weekly at Kingman Middle School Gym every Tuesday, Wednesday and Thursday as the school permits. Youth Basketball was completed on March 2. Both Youth and Adult Basketball were delayed due to the storm. The Adult League games were re-scheduled but the Youth games could not due to lack of facilities. Our Spring



Coed Volleyball Season has been canceled due to lack of registrations and lack of facilities. The department is once again working with the International Soccer Organization and they began early registrations for this summers camp to be held at Centennial Park in July. The organization received 20 early registrations at a discounted rate. For any additional sports information or to volunteer in our youth leagues, please contact Sports Coordinator, Ryan Fruhwirth at 692-3113.

Special Events: Our next event in the line up is our Video Game Championships on March 23. At the moment no one is registered and the event will be reviewed the week of March 11 to make a determination on cancelling or rescheduling to another time. We are working with the Venture Club this year on the annual Egg Hunt at Centennial Park. The Venture Club will be operating the event and taking it over in the years to come. We are assisting with the event financially for this year until next year when they can sustain themselves. The first Drive In Movie for this year is set for April 12.

Aquatics: Parks Maintenance continues to perform some updates to the interior facility at Centennial Pool. We lost a pool canopy at Centennial pool during the storm. The weight of the snow damaged the shade structure (see image to right). Pools will open Memorial Day.



Miscellaneous: The department assisted the Red Cross during the storm and our Centennial Park Community Center became a temporary shelter. Unfortunately we only acquired one participant and the Rec Cross has to have a minimum of 10 to remain open. The shelter shut down at 9:30 am on Friday 2/22. After closing approximately 6 participants showed up seeking shelter as referred to from the local Cornerstone Mission.

Recreation staff met with Human Resources and completed the first set of summer interviews for part-time staff in Recreation and Aquatics. The department also is in the process of hiring 3 new Park Rangers to replace those who departed. If you know of anyone that has a specific trait and might be able to share their interest with others, please have them apply for the Recreation Instructor position or have them contact Yvonne at 692-3111. Interested people may contact Beth Matthews at 692-3109 for any aquatic positions like Lifeguard or Water Safety Instructors.

EVENTS HEADED YOUR WAY	
Video Game Tournament	March 23
Phoenix Weekend trip	March 23&24
Drive In Movie	April 12

Pictured Crew Leader Jerry Sipe and Mechanic Jesse Garcia plowing snow during the storm on Thursday, March 21



For any maintenance related issue's or problems please contact Parks Superintendent Guy Reynolds, at (928)-757-1705.

Parks Maintenance:

We have completed 22 maintenance repair orders this month. We continue to preform storm clean up with a total of 1028 man hours to date. The parks department utilized 568 hours of ADC Inmate labor this month. To report any



maintenance related issues or if you have any questions please contact Park Superintendent Guy Reynolds 757-1705.

The winter storm played havoc on over one hundred mature trees in the parks system. We continue to preform limb removal and clean up well into this week. We have lost some trees altogether.

PARKS MAKE LIFE BETTER

Parks Maintenance:

We have used the wet field conditions to make grading improvements with the hand screed tools. We manually fill the low areas in the playing surface.

The new playground shade structures have been installed at Centennial and Cecil Davis parks.

We have started the first mowing of our new season, the ballfields and all outer parks will serviced this week.

The weekend went well with reported problems, two park reservations were posted as well. The Centennial softball



the low areas in the playing surface.



tournament was cancelled due to the threat of inclement weather.

CERBAT CLIFFS GOLF COURSE Division

Since the last report the golf course has utilized 283 hours of inmate labor.

This month has been proven to a wet one for the golf course. In total for the month we received 2.41 inches of rain and roughly 16 inches of snow in some spots on the course. With the significant amount of snow we received, the golf course was closed for about a week to allow it to melt off. From the snow storm the golf course only received some minor tree limb damage and one major tree loss on hole #3.

During the times of rain and snow the golf maintenance crew has been accomplishing several projects around the golf course, the Clubhouse, and the maintenance facility yard. All of the interior painting has been completed in the Clubhouse and some light painting of the signage and the exterior of the Clubhouse was done as well.

The maintenance crew has been busy working on weed removal and cleaning along our property boundaries, SDS sheets are being gone through and any needed updates are being done, and the front landscaping at the Clubhouse was given a new look with a touch-up of castle bricks, some trimming & edging, and some fresh landscape rock added in.

We've begun edging bunkers back to their original sizes and shapes on the golf course and adding needed sand to them starting around one green.

The addition of a cart path extension is being done on the right side of hole #1 to help keep carts from continuing to drive on our approaches, with plans to add one on hole #3 as well.

Our new hires Haley Bradley, Assistant Golf Pro; Denny Martin, Pro Shop Attendant; Shelly Hall, Food & Beverage Coordinator; Ernie Dollarhide, Food & Beverage Attendant; & Julian Lavato Cordero, Cart Attendant are all performing wonderfully and are a great addition to our golf course team.

CERBAT CLIFFS GOLF COURSE	
MONTH—ACTIVITY February 2019	
Number Nine-Hole Rounds	277
Number 18-Hole Rounds	451
Number Golf Lessons	2
Greens Fee Revenue Total	17,420
Annual Passes	5,909
Daily Green Fees	12,391
Motor Cart Revenue Total	6,516
Private Cart Trail Fees	850
Daily Cart Rental	5,666
Driving Range Revenue	819
Total Hours Ranger Activities	84
Total Hours Beverage Cart on Course	
Number of Tournaments	
Total Tournament Participation	

A slight increase in the amount of herbicide being applied to the evasive Brass Buttons weed on our greens was applied this month showing great control and a fading out of the weeds.

Herbicide applications continue on a weekly basis and rodent control measures are taking place as well with Gopher gassing and trapping.

No major water leaks to report and the irrigation has been off this month with the rain amounts we've been receiving.

Three additional sprinkler were added to #9 Tee Complex to help the irrigation coverage this Summer. This along with the existing apron sprinklers will help cover the tee tops better.

For any information about Cerbat Cliffs Golf Course or to make a Tee time call 928-753-6593 or visit the website at www.cerbatcliffsgolf.com. Thank you.

Public Works—Rob Owen

BUILDING MAINTENANCE-FEBRUARY/2019	
Square feet of buildings maintained	144,705
Square feet of buildings cleaned	85,547 by City, 6,000 cleaned by agreement with occupant , and 20,000 cleaned by contractor.
Building Maintenance repairs made /23	Building Maintenance staff completed 23 work orders in February. The Building Maintenance Technicians are working hard to complete the Council Chambers remodel.
Graffiti removed—0	There were no graffiti abatement clean-ups completed in the month of February.

FLEET MAINTENANCE-FEBRUARY/2019	
12,436.3 gallons of unleaded gas	Cost of \$28,489.08
11,321.4 gallons of diesel fuel	Cost of \$21,969.57
Vehicle preventive maintenance	Vehicles 16
Mechanic and welder vehicle repairs	Repairs 58

SANITATION-FEBRUARY/2019	
271 trips to the landfill—Delivery of 3,132,960 pounds of trash	Cost of \$56,236.63
New 90-gallon residential containers	17
Old, damaged, missing or found containers repaired or replaced	64
Steel containers delivered for customer clean-up	1
1) Extra steel containers emptied and 2) Containers retrieved	1) 27 and 2) 3
1) Regular extra trash hauls 2) Abatement orders 3) \$3 Special Trash Haul	1) 88 2) 3 3) 9
Recycling—tons / Annual total— tons	67.59/176.01

Public Works Continued

STREETS—FEBRUARY/2019	
Square yards of asphalt	4.3 Million
Miles of unpaved roads	19.5
Street lights	900
Traffic signals	24

Available Manpower:

- Superintendent
- (1) Crew Leader
- (1) Operator A (Signing and Striping Technician)
- (4) Operator A (General Maintenance Crew)
- (4) Operator B (General Maintenance Crew)
- (1) City Electrician II (Signals Technician)
- (1) Vacant Positions

Street Department Activities:

- The month of February consisted of grading, sweeping, and asphalt patching.
- Traffic Signal and Lighting maintenance and repairs.
- Multiple divisions of public works worked the snow storm. Two twelve hour shift rotations were staffed for 3 days for snow removal. As well, one contractor that was willing to work during the event provided 3 additional pieces of equipment for snow removal.
- The snow storm generated a large amount of potholes throughout town. Streets crews worked on repairs, along with one contractor crew, the weeks after the event. Each crew was patching in excess of 200 potholes per day.
- Streets hauled unsuitable material from the Stockton Hill Waterline Project. The unsuitable backfill material was removed and used for Beale Springs/Loop parking areas expansion. Material removed during drainage maintenance and repairs was hauled to the Stockton Hill Project for backfill. This saved from having to purchase AB for backfill.

HILLTOP WWTP



DOWNTOWN WWTP



WASTEWATER — FEBRUARY/2019

Wastewater Treatment—Personnel 10/ Vacant 2

Staff at Hilltop Facility:

- Treated approximately 49.546 million gallons of influent on intake and discharged approximately 44.596 million gallons of “B+” effluent
- Composted approximately 200 cubic yards of bio-solids in preparation for land application
- Completed all oil changes and general monthly maintenance on associated equipment .
- Completed all monthly NPDES and APP sample collection and submitted all monthly sample collection & regulatory reporting to ADEQ.
- Treatment staff completed inspection of aeration equipment in pre-aeration basin 1, & found compromised welds to the velocity enhancer.
- Staff responded to a number of emergency call-outs.

Staff at Downtown Facility:

- Treated approximately 7.194 million gallons of influent on intake and discharged approximately 6.583 million gallons of “A+” effluent
- Completed all annual, semi-annual, quarterly, & monthly NPDES and APP sample collection & ADEQ reporting.
- Dewatered approximately 60 cubic yards of sludge and prepared for transport to Hilltop Facility
- Completed cleaning, general maintenance and troubleshooting to U.V. reactor #1.
- Completed all monthly maintenance related work orders.
- Completed all daily, weekly and monthly maintenance work orders
- Completed bioreactor clean in places on basin #2.

Wastewater Collections—Personnel 3, (1)unfunded

Wastewater Collection crews:

- Completed CCTV inspections of 6, & 8-inch wastewater conveyance lines—An estimated 8,000 linear feet—identifying areas requiring hydro jet cleaning, mechanical root removal, potential repair, areas of inflow and infiltration or any other general maintenance associated with corresponding infrastructure
- Completed new line inspections for public works inspection.
- Completed hydro-jet cleaning of approximately 1,950 linear feet of conveyance mains.
- Responded to and assisted with multiple calls for service—none of which were caused by deficiencies to City infrastructure
- Wastewater Collections Staff assignments have been predominately assisting water operations staff to assist in leak mitigation.
- Responded to & assisted multiple customers with lateral locates, etc.
- Assisted Wastewater Treatment Staff at both facilities due to employee shortages.

Wastewater Pre-Treatment - Personnel 1.5.

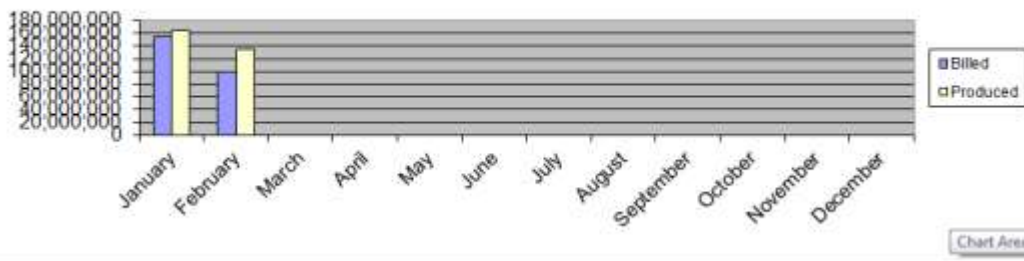
- Maintain pre-treatment compliance by evaluating potential SIU/CIU's
- Follow-up on complaints & potential discharge violations, update SIU analytical spread sheet.
- Staff completed ADEQ & EPA reporting.
- Preparing, (ongoing), Annual Pre-Treatment Report.
- Reviewing SIU Data with Patti Trahern.

WATER—FEBRUARY/2019			
Work Orders processed	912	Pull Meter	1
New customer service meters installed	0	Leaky valves	3
Customer assistance calls	12	Meters out of order	105
Meters read	21443	City of Kingman Water Usage in gallons	
Meter readings rechecked	341	Service line leaks in gallons	48600
Turned off services due to delinquent bills	0	Main line leaks in gallons	5500
Turn on service	278	Asphalt replaced in square feet	328
Meters locked as being used at locations no customer signed for service	8	Blue Stake locate requests	220
Customer requests for pressure checks	1	PW, Fire, Eng. Usage	69360

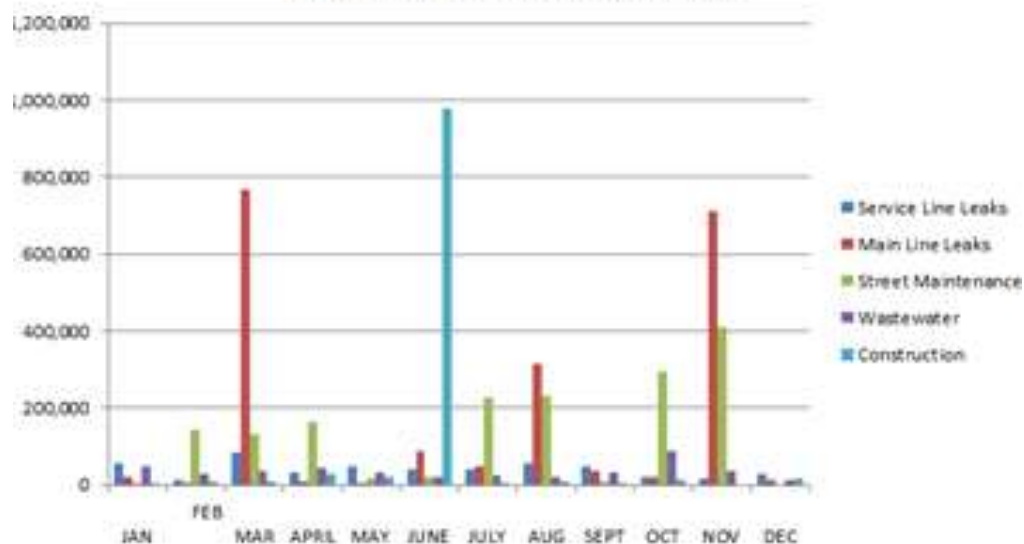
Water Billed & Produced:

- 134,991,400 gallons of water produced in February
- 100,169,580 gallons of water billed

2019 Billed and Produced



Monthly Water Consumption



KART—FEBRUARY 2019

MONTH REVENUE	<ul style="list-style-type: none"> Fare Box Revenue—\$5,034 Coupon/Pass Revenue—\$5,290 Total Monthly Revenue—\$10,324
MONTH RIDERSHIP	<ul style="list-style-type: none"> Service hours—996 Service miles—13,141 Total passenger trips—8,332 Curb-to-Curb trips—222 (3% of total)



Kingman Area Regional Transit



PROJECTS-FEBRUARY/2019

Sign Inventory system project—Statements of Qualifications for the data collection were reviewed and a committee to score will met on January 18, 2019. Neither of the two proposals received met the requirements of the solicitation. This will re-advertise. ADOT is administering this.

Stockton Hill Rd. Safety Corridor—The local, match for design has been paid (\$15,877.00). ADOT will administer this entire project. The estimated cost is \$602,151 in HSIP funds and a total local match of \$36,397 for a total of \$638,548. Project design will start soon.

Injection Well Design— A bid opening for the drilling and casing of the well was Feb 28, 2019. Bids will be evaluated and will go to Council in March for award.

Maintank 1 Rehabilitation project—City team has decided to postpone this project until next year due to time constraints as to when the tank can be off-line. Demand dictates that it can only be off-line in the winter months and there is not enough time for design and construction remaining this year.

City Well 10—Final plans are expected soon for City's review. There are some permit applications that need approval from ADEQ before they will be finalized soon. There will be one more review before final completion..

Waterline Replacement projects—Final plans are expected soon for City's review. There are some permit applications that need approval from ADEQ before they will be finalized soon. There will be one more review before final completion.

Downtown Sewer Outfall Main—30 % plans are scheduled for May 10. Sunrise Engineering and Haydon Construction have submitted 2 preliminary cost estimate options for this project alignment. Option #2 was chosen as the new alignment.

Future HSIP Projects

The initiation documents for this project were submitted. This is the preliminary step to start the actual project. The project is programmed for fiscal years 21 -22 for some safety improvement projects on the following streets.

On Beale Street, for traffic calming/curb bulbouts, at 3 intersections (3rd, 4th, 5th Streets)

Adding speed feedback signs on these streets that either have a fatal crash or several serious injury crashes

Stockton Hill Rd, Airway to Jaggerson

Beale St, Grandview to 10th St

Hualapai Mountain Road, Virginia Ave to east of Seneca

Airway Ave, Western to Rt. 66

Gordon Dr, Shadow to Bank

Beverly Ave, Fairfax to Western

Project cost estimate is \$444,000 with a \$15,574 local match.

Project eligibility was received October 24, 2018 for this project.

Planning & Economic Development Department, Tourism Division — Josh Noble

February 2019 Advertising & Marketing

Arizona Office of Tourism Marketing Cooperative

- Arizona Drive Guide Winter Issue (circulation of 124,000) : Dec 2018 to Feb 2019
- TripAdvisor display advertising (100k impressions/month): Nov 2018 to Jun 2019
- Quantcast, geo-targeted 15 second video (61,111 impressions/month): Feb to June 2019
- Youtube/TrueView (37¢ CVP, 26,800+ views/month): Feb to July 2019

Other Marketing / Promotions

- NA

Leads Fulfilled by lead sources

- GoKingman.com information requests: 89 (plus 112 direct info packet downloads)
- GoArizona.com leads: 643
- Grand Circle Association leads: 58
- MyGrandCanyonPark.com leads: 1859
- Arizona Office of Tourism: none
- Call ins & Mail: 3

**17 pcs returned as undeliverable in February (includes returns from leads delivered in December and January that were back-logged while we were waiting for the new brochures to arrive)*

February 2019 Media Assistance & Updates

- Feb 8: “Kingman Kicks with Route 66 & Electric Vehicle Museums” by Larry Edsall published at Classiccars.com (see screen shot in this report).
- Feb 20: Josh and Nikki Seegers (Historic Route 66 Association of Arizona) toured Dan Beck of K-Love and Air1 through the Arizona Route 66 Museum and interviewed for an upcoming segment.
- Feb: Barrier-Free Travel the Grand Canyon for Wheelers and Slow Walkers by Candy Harrington (hosted in Kingman May 2018) released (see sample page in this report)

February 2019 Projects & Activities

- Tourism Administrative Assistant position vacated, position posted and applications being accepted.
- Feb 6: Combined Andy Devine Days Festival and Kingsmen Rodeo committee meeting
- Feb 12: Best Western Kings Inn hosted the February Hospitality Group meeting
- Feb 12: Josh attended the February Route 66 Fun Run meeting and quarterly Historic Route 66 Association Board meeting at the Grand Canyon Caverns
- Feb 27: 8th Annual Plug'n All Around AZ (P3A) - National Parks EVentures stopped at the Powerhouse

Planning & Economic Development Department, Tourism Division — Josh Noble

February Monthly Counts

Tourism Div Statistics	Feb-19	Feb-18	FYΔ	Feb-17	2FYΔ	FYTD	FY/FYΔ	FY/2FYΔ
Visitor Center Walk-ins:	9,992	8,776	13.9%	7,242	38.0%	115,520	28.8%	37.5%
Bus & Group Visits:	97	41	136.6%	41	136.6%	945	145.5%	156.8%
Gift Shop Sales:	\$16,283	\$15,858	2.7%	\$9,422	72.8%	163,384	57.3%	106.6%
Visitor Packets Mailed:†	2,652	2,108	25.8%	1,402	89.2%	4,554	39.1%	87.1%
Website Visitor Sessions:	13,218	16,931	-21.9%	17,381	-24.0%	126,354	-1.3%	-15.7%
Guest Book US:	328	417	-21.3%	440	-25.5%	Top States:	Top Countries:	
US Party Size:	2.1	2.0	5.0%	2.1	0.0%	1. CA	1. Canada	
GB International:	161	222	-27.5%	196	-17.9%	2. AZ	2. China	
International Party Size:	2.4	2.1	14.3%	2.4	0.0%	3. MN	3. Brazil	

† Visitor Packet totals are for the calendar year.

January Reported Activities & Purpose for Travel

	Grand Kingman*	Grand Canyon	Las Vegas	Museums	Route 66	other	not answered	US Party Size	Intern'l Par- ty Size	Ave Party Size
2019	37%	29%	28%	17%	38%	17%	23%	2.1	2.4	2.2
2018	38%	28%	28%	22%	41%	30%	25%	2.0	2.1	2.1
2017	NA*	28%	20%	16%	44%	26%	25%	2.1	2.4	2.2

* Kingman was not added as an option until Jan 18, 2018.

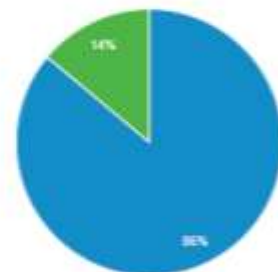
Planning & Economic Development Department, Tourism Division — Josh Noble

Google Analytics Feb 2019 (Feb 2018 comparison in orange).

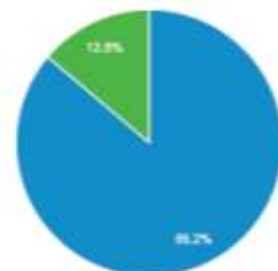


New Visitor Returning Visitor

Feb 1, 2019 - Feb 28, 2019

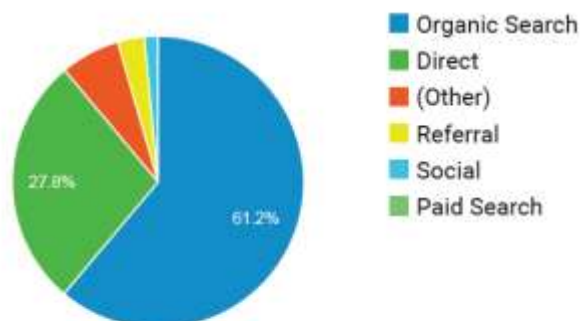


Feb 1, 2018 - Feb 28, 2018

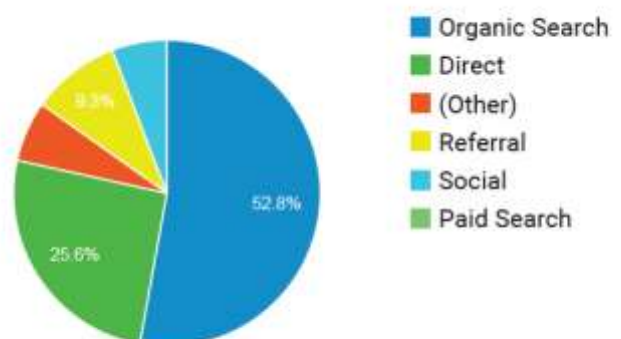


Top Channels

Feb 1, 2019 - Feb 28, 2019



Feb 1, 2018 - Feb 28, 2018



Kingman Kicks with Route 66 & Electric Vehicle Museums” by Larry Edsall, Classiccars.com

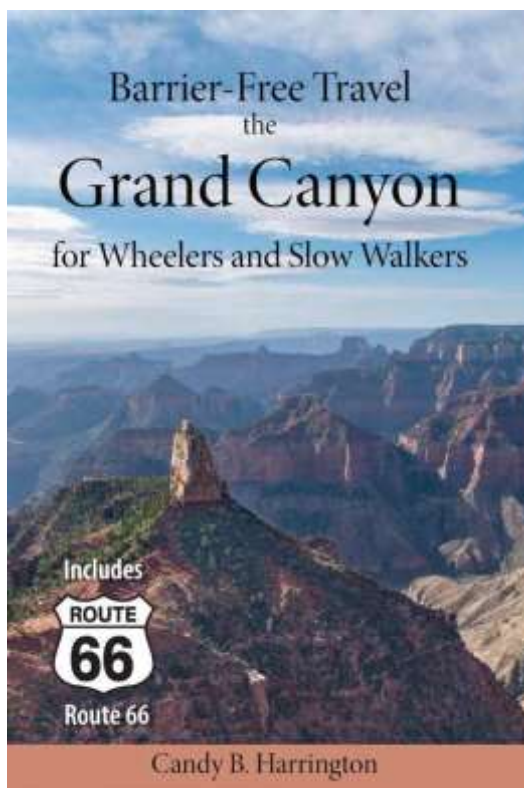
Kingman kicks with Route 66 and electric vehicle museums

12 in Museums February 6, 2019 Larry Edsall 1 comment

Northwest Arizona community's former powerhouse is home to both showcases

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Kingman

Elevation 3,333 feet

Located about 2.5 hours from the South Rim, this Interstate 40 town makes a good stop for folks who approach the park from the west. The major attractions revolve around Route 66 and railroad history, while two intact sections of Route 66 allow visitors to experience a slice of the Mother Road. Add in some Route 66 themed diners, and you almost feel like you've stepped into another era.

Attractions

Kingman Visitor Center
120 W. Andy Devine
Kingman, AZ 86401
(928) 753-6106
www.gokingman.com

Located on the ground floor of the historic Powerhouse Building, which was constructed in 1907 to provide steam driven power to the area, the Kingman Visitor Center offers brochures and information about the *Kingman Visitor Center and Arizona Route 66 Museum in the Powerhouse Building*

Quantcast marketing campaign screenshots from February 6 launch

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TH + VIDEOS

=====

Videos

=====

Videos are perhaps the most efficient way to communicate the atmosphere—the intrinsic feeling—of a place, a time, or a thing. Whether trying to capture the panoramic sweep of the Grand Canyon or the exact process of fitting all those clothes in that one suitcase—words, audio, or still photographs

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Bud Light: Game of Thrones

NOW PLAYING: Superbowl

Bud Light: Game of Thrones

USA TODAY

UP NEXT

Bumble: The ball is in her court

Sports Media Group

Pepsi: More than OK

Sports Media Group

NFL: 100

USA TODAY

Microsoft: We all win

USA TODAY SPORTS

Amazon: Not everything makes the cut

Up Next: Bumble: The Ball Is In Her Court

Madden Media campaign results for February 2019

Google SEM results

Grand Canyon Road Trip	636
Visit Kingman	112
Kingman Attractions	37
Route 66 Things to Do	20
Kingman Events	11



Google YouTube/TrueView view rate (top) and views (bottom)

